



**MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES  
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

**November 16th, 2022**

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,  
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Chris Kennedy called the November 16th, 2022, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

A roll call attendance was taken as follows: Trustee Chris Kennedy–present;  
Trustee Anthony Hanes – present; Trustee Wendy Meister-absent

Also, in attendance were Chief Tom Krueger; Deputy Chief Scott Knelsey, Deputy Chief Mike Brown, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, and several LRFD members. Quorum present.

Floor was opened for the public hearing in regard to the 2023 tax levy. No comments or questions were made by the public in regard to the 2023 tax levy. Floor closed by Board of Trustees with no comments or questions from the floor.

Public comment – No comments or questions were made from the present audience.

**MINUTES:** A motion was made by Trustee Hanes to approve the October 19th, 2022, meeting minutes as written, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-absent Motion carried.

A motion was made by Trustee Kennedy to approve the October 19th, 2022, closed session minutes as written, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-absent Motion carried.

**TREASURER’S REPORT:** James Howard - Governmental Accounting, reviewed the November 2022 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-absent Motion carried.

**CURRENT MONTHLY BILLS:** A motion was made by Trustee Hanes to ratify paid bills for the current month per the Board List of Bills report in the amount of \$852,662.98 seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-absent Motion carried.

A motion was made by Trustee Kennedy to ratify the purchase of two (2) Ford pickup trucks under the auspices of the emergency exemption bidding purchase of equipment, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-absent Motion carried.

**ATTORNEY REPORT:** Attorney Shawn Flaherty discussed with the Board:

1. General Assembly currently in session
2. November election results to be collected, more to follow based upon election results

**FIRE CHIEF’S REPORT:** Chief Tom Krueger updated the Board on:

1. Chief Krueger informed the Board of current injury status of four (4) firefighters
2. 2022 annual awards and member appreciation dinner to be held on November 19<sup>th</sup>
3. Chief Krueger expressed to the Board of the appreciation to all the shift members for their tireless efforts in working multiple overtime shifts due to vacancies, injuries, illnesses, etc.

**NEW STATION PROJECT UPDATE:**

1. Chief Krueger informed the Board that current Station 51 remodel project is under revision to reduce costs based upon current plan and prepare for future planning.

**NEW BUSINESS:**

1. A motion was made by Trustee Kennedy to approve the fifteen (15) month health, dental, vision and life insurance renewal starting January 1, 2023, as presented from One Digital Inc., seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-absent Motion carried.
2. A motion was made by Trustee Kennedy to approve Ordinance 22-23-03 (MABAS-IL agreement), seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-absent Motion carried.
3. A motion was made by Trustee Kennedy to approve Ordinance 22-23-04 (Tax Levy), seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-absent Motion carried.
4. A motion was made by Trustee Kennedy to approve Resolution 22-23-04, seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-absent Motion carried.
5. A motion was made by Trustee Kennedy to approve the financial audit (May 31<sup>st</sup>, 2022) findings as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-absent Motion carried.
6. Resolution 22-23-03 was deemed not needed or voted on upon direction from Attorney Flaherty.
7. A motion was made by Trustee Kennedy to assign Trustee Hanes to “pro tem” Secretary due to Trustee Meister’s absence in order to sign applicable documents, seconded by Trustee Hanes  
A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-absent Motion carried

**CLOSED SESSION:** A motion was made to enter into closed session at for the purpose of any lawful action and to discuss the to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District (5ILCS 120/2 (c) (1) and Collective Negotiating Matters (5ILCS 120/2 (c) (2) and Pending Probable or Imminent Litigation (5ILCS 120/2 (c) (11) by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-absent Motion carried.  
Closed session was entered at 2:34 pm.

Present at closed session was Chief Tom Krueger; Deputy Chief Scott Knelsey, Deputy Chief Mike Brown, Attorney Shawn Flaherty, Ryan Sullivan (former LRFD member) and his Attorney Scott Moran to discuss with the Board Ryan Sullivan’s PSEBA request.

At 2:49 pm, Attorney Scott Moran and Ryan Sullivan finished their discussion with the Board and left the room.

At 3:19 pm, a motion was made by Trustee Kennedy, seconded by Trustee Hanes to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-absent                      Motion carried

Open session was opened to the public at 3:20 pm

**ACTION FROM CLOSED SESSION:** No action was taken from closed session.

**ADMINISTRATIVE ITEMS:**

1. Signature of District documents, as applicable

**ADJOURNMENT:** A motion was made to adjourn meeting at 3:23 pm by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-absent                      Motion carried

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Secretary, Board of Trustees (LRFPD)