

MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT September 21st, 2022 HELD AT 671 WOODLAND PARKWAY, VERNON HILLS, VERNON TOWNSHIP, LAKE COUNTY ILLNOIS

Trustee Chris Kennedy called the September 21st, 2022, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

A roll call attendance was taken as follows: Trustee Chris Kennedy–present; Trustee Anthony Hanes – present; Trustee Wendy Meister-present

Also, in attendance were Chief Tom Krueger; Deputy Chief Scott Knelsey, Deputy Chief Mike Brown, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, several LRFD members, and RC Wegman representatives. Quorum present.

Public comment – Nothing from the present audience.

MINUTES: A motion was made by Trustee Hanes to approve the August 17th, 2022, meeting minutes as written, seconded by Trustee Kennedy. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes Motion carried.

A motion was made by Trustee Hanes to approve the August 17th, 2022, closed session minutes as written and keep closed, seconded by Trustee Kennedy. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes Motion carried.

TREASURER'S REPORT: James Howard - Governmental Accounting, reviewed the September 2022Treasurer's report with the Board. A motion was made by Trustee Meister to accept the Treasurer'sreport as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yesMotion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Hanes to ratify paid bills for the current month per the Board List of Bills report in the amount of \$307,300.60 seconded by Trustee Kennedy. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

ATTORNEY REPORT: Attorney Shawn Flaherty stated no reportable information to discuss in open session.

FIRE CHIEF'S REPORT: Chief Tom Krueger updated the Board on:

- 1. New Firefighter hiring update: Chief Krueger discussed that of the ten (10) applicants that passed the exam, eight (8) were completed the oral interview, five (5) successfully passed the written and oral components. The final list consisted of five (5) candidates. One (1) candidate accepted a conditional offer of employment pending medical physical. The four (4) remaining candidates are currently not qualified to be offered a conditional offer of employment.
- Chief Krueger discussed two (2) significant incidents in the past month. One incident involved a traumatic motor vehicle accident with a pediatric life save and the other involved the LRFD K9 (Irie)/Drone Team successful finding of a missing 98 y/o female in Des Plaines.

- **3.** LRFD Chief Staff participated in a large-scale table top drill with the Lincolnshire Police Department, School District 103 officials, Lincolnshire Public Works, local bus company and other local government officials. LRFD and group looking to do more table top drills and discussions on regular basis.
- **4.** There will be a pension hearing (duty related injury) for Firefighter Ryan Sullivan on September 26th.
- **5.** Chief Krueger updated Board on his attendance at the Village of Riverwoods Board meeting. LRFD will be partnering with the Village to provide / assist with residential Knox box program.
- 6. Chief Krueger provided the Board with year-to-date incident statistics. Call volume has increased by 458 incidents (as compared to 2021), 445 increase in EMS related incidents and "turnout" times have decreased by twelve (12) seconds...as compared to 2021 year-to-date.

NEW STATION PROJECT UPDATE:

1. RC Wegman introduced their representatives and the work that they will provide as Construction Managers for the Station 51 remodel project.

NEW BUSINESS:

- 1. RC Wegman Construction Management introduction.
- 2. RC Wegman Construction Management contract proposal will be reviewed by legal counsel.
- **3.** Fire Chief contract was tabled, legal counsel will review and edit to make current for approval at October 2022 Board of Trustees meeting.
- A motion was made by Trustee Kennedy to approve Ordinance 22-23-01 (Ambulance Billing Fee Schedule), seconded by Trustee Hanes. A roll call vote was taken as follows: Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes Motion carried.
- A motion was made by Trustee Meister to approve the appointment of Trustee Anthony Hanes as Trustee (Treasurer) to the LRFPD Pension Board, seconded by Trustee Kennedy. A roll call vote was taken as follows:
 Trustee Kennedy, vos: Trustee Hanes, vos: Trustee Meister vos
 - Trustee Kennedy–yes; Trustee Hanes–yes: Trustee Meister-yes Motion carried.
- **6.** The presented EMS bill hardship request was tabled until further information can be obtained as it relates to the requester's financial hardship.

CLOSED SESSION: A motion was made to enter into closed session at for the purpose of any lawful action and to discuss the to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District (5ILCS 120/2 (c) (1) and Collective Negotiating Matters (5ILCS 120/2 (c) (2) and Pending Probable or Imminent Litigation (5ILCS 120/2 (c) (11 by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried. Closed session was entered at 2:52 pm.

At 2:54 pm, Chief Krueger, Deputy Chief Knesley and Deputy Chief Brown exited closed session and Firefighter Patrick Hanrahan entered to speak with the Board.

At 3:28 pm, Firefighter Patrick Hanrahan exited closed session and Chief Krueger entered the closed session with the Board.

At 4:41 pm, a motion was made by Trustee Kennedy, seconded by Trustee Hanes to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried

Open session was opened to the public at 4:42 pm

ACTION FROM CLOSED SESSION: No actions taken from closed session.

ADMINSTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn meeting at 4:47 pm by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried

Secretary, Board of Trustees (LRFPD)