



**MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

August 17th, 2022

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Chris Kennedy called the August 17th, 2022, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

A roll call attendance was taken as follows: Trustee Chris Kennedy–present;
Trustee Anthony Hanes – present; Trustee Wendy Meister-present

Also, in attendance were Chief Tom Krueger; Deputy Chief Scott Knelsey, James Howard, Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, several LRFD members. Quorum present.

Public comment – Nothing from the present audience.

MINUTES: A motion was made by Trustee Hanes to approve the July 20th, 2022, meeting minutes as written, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–yes; Trustee Meister-abstained Motion carried.

TREASURER’S REPORT: James Howard, Governmental Accounting, reviewed the August 2022 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Hanes to ratify paid bills for the current month per the Board List of Bills report in the amount of \$364,847.52 seconded by Trustee Kennedy. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hanes – yes;

Trustee Meister-abstained Motion carried.

ATTORNEY REPORT: Attorney Shawn Flaherty discussed possible revisions to OMA and FOIA rules. Attorney Flaherty informed newly appointed Trustee Wendy Meister of training opportunities for new Trustees and some responsibilities that Board of Trustee members carry.

FIRE CHIEF’S REPORT: Chief Tom Krueger updated the Board on:

1. The District was awarded an AFG for amount of \$52,000 to purchase two (2) LUCAS CPR mechanical devices. All District ambulances will have a LUCAS device.
2. Chief Staff met with new Riverwoods Mayor to discuss District operations and potential partnership with Village of Riverwoods for support of installing additional water mains in the non-hydrant areas of Riverwoods.
3. District members trained with Lincolnshire Police in Rescue Task Force (Active Threat) training at Half Day School. More continuous training planned for the future.
4. Firefighter Paramedic entry level exam to be conducted on August 20th. 19 applications were received, 15 are scheduled to challenge the exam.
5. Trustee Hanes was asked if he would like to become a member of the LRFDP Pension Fund Board to replace former Trustee Curtis Perlman. Historically a Board of Trustee member also was a member of the of the Pension Fund Board. Trustee Hanes acknowledged that he would like to be a member of the Pension Fund Board of Trustees.

NEW STATION PROJECT UPDATE: Chief Krueger discussed with the Board

1. Construction Manager interviews were conducted with Lamp Construction and R.C. Wegman. Leopardo will be interviewed on August 29th. CORE Construction declined the opportunity to be interviewed.

NEW BUSINESS:

1. New Board of Trustee member Wendy Meister was introduced. Board of Trustees was reorganized to represent the following:
 - a. President = Trustee Chris Kennedy
 - b. Treasurer = Trustee Anthony Hanes
 - c. Secretary = Trustee Wendy Meister
2. A motion was made by Trustee Kennedy to approve the EMS billing hardship request as presented for the amount of \$1,992.00, seconded by Trustee Hanes. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried
3. Fire Chief Tom Krueger’s contract was tabled for September 2022 Board meeting
4. Lt. Craig Gilsinger (Fleet Services Manager) discussed with the Board the need to start planning to order a new fire engine due to lengthy delivery dates of up to three (3) years. This engine will replace in-service engine that is scheduled to be replaced (then placed into reserve) in three (3) years.

CLOSED SESSION: A motion was made to enter into closed session at for the purpose of any lawful action and to discuss the to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District (5ILCS 120/2 (c) (1) and Collective Negotiating Matters (5ILCS 120/2 (c) (2) by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

Closed session was entered at 2:46 pm.

At 3:43 pm, a motion was made by Trustee Kennedy, seconded by Trustee Hanes to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried

Open session was opened to the public at 3:44 pm

ACTION FROM CLOSED SESSION: No actions taken from closed session.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn meeting at 3:45 pm by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried