



**MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES  
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

**July 20th, 2022**

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,  
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Chris Kennedy called the July 20th, 2022, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

A roll call attendance was taken as follows: Trustee Chris Kennedy – present in person; Trustee Anthony Hanes – present via electronic medium (ZOOM). Electronic medium (ZOOM) utilized per Governor’s Executive Order as it relates to the pandemic.

Also, in attendance were Chief Tom Krueger; Deputy Chief Scott Knelsey, James Howard, Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, several LRFD members, and Dewberry Inc. representatives. Quorum present.

Public comment – Nothing from the present audience.

**MINUTES:** A motion was made by Trustee Kennedy to approve the June 15th, 2022, meeting minutes as written, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy –yes; Trustee Hanes – yes. Motion carried.

A motion was made by Trustee Kennedy to approve the June 15th, 2022, closed session meeting minutes as written, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried.

A motion was made by Trustee Hanes to approve the July 6th, 2022, special meeting minutes as written, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried.

**TREASURER’S REPORT:** James Howard, Governmental Accounting, reviewed the July 2022 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried.

**CURRENT MONTHLY BILLS:** A motion was made by Trustee Kennedy to ratify paid bills for the current month per the Board List of Bills report in the amount of \$1,134,633.32 seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried.

**ATTORNEY REPORT:** Attorney Shawn Flaherty discussed with the Board recent revision to Governor’s Executive Order in which removed previous language requiring unvaccinated (COVID) EMS workers to submit to weekly COVID testing.

**FIRE CHIEF’S REPORT:** Chief Tom Krueger updated the Board on:

1. The status of several on and off the job-related injuries and the effects on the operations of the organization.
2. New hire written exam will be August 20<sup>th</sup>.
3. Collective bargaining agreement negotiations completed all items TA’d. Union will present for ratification on August 4<sup>th</sup>.
4. Two (2) probationary members have resigned, and accepted employment offers from other fire departments.
5. The District has prevailed in two (2) tax appeal litigation cases.
6. The District received the certificate of achievement for excellence in financial reporting award for 2022.
7. Chief Krueger informed the Board about two (2) recent remarkable incidents handled by our firefighter/paramedics. One incident involved a rescue of vehicle occupant that drove into a retention pond, another involved a challenging cardiac arrest patient at a construction site.

**NEW STATION PROJECT UPDATE:** Chief Krueger discussed with the Board

1. Dewberry Inc. (architects) presented and introduced their company to the Board of Trustees. Dewberry discussed future plans for the Station 51 remodel project.

**OLD BUSINESS:**

1. No “Old Business” items on the agenda to discuss.

**NEW BUSINESS:**

1. Oath of Office was completed by Deputy Chief Mike Brown.
2. Oath of Office was completed by Eric Levernier.
3. A motion was made by Trustee Kennedy to approve the Dewberry Inc. contract proposal for the Station 51 remodel project as amended (11.8.2), seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried

**CLOSED SESSION:** Closed session was not conducted.

**ACTION FROM CLOSED SESSION:** Closed session was not conducted.

**ADMINISTRATIVE ITEMS:**

1. Signature of District documents, as applicable

**ADJOURNMENT:** A motion was made to adjourn meeting at 3:06 pm by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried