



**MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

May 18th, 2022

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Chris Kennedy called the May 18th, 2022, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

A roll call attendance was taken as follows: Trustee Chris Kennedy – present in person; Trustee Anthony Hanes – present via electronic medium (ZOOM). Electronic medium (ZOOM) utilized per Governor’s Executive Order as it relates to the pandemic.

Also, in attendance were Chief Tom Krueger; Deputy Chief Scott Knelsey, Deputy Chief Mike Brown, James Howard, Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, several LRFD members and Georgia Stathopoulos (HR Support). Quorum present.

Public comment – Nothing from the present audience.

MINUTES: A motion was made by Trustee Kennedy to approve the April 20th, 2022, meeting minutes as written, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy –yes; Trustee Hanes – yes. Motion carried.

A motion was made by Trustee Kennedy to approve the April 20th, 2022, closed session meeting minutes as written, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried.

TREASURER’S REPORT: James Howard, Governmental Accounting, reviewed the May 2022 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Hanes to ratify paid bills for the current month per the Board List of Bills report in the amount of \$214,566.91 seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried.

ATTORNEY REPORT: Attorney Shawn Flaherty discussed that no current legislation due to legislature not currently in session. There are no standing pertinent issues as it relates to Fire Protection Districts at this time.

FIRE CHIEF’S REPORT: Chief Tom Krueger updated the Board on:

1. The status of several on and off the job-related injuries and the effects on the operations of the organization.
2. New Candidates have finished their five (5) month probationary period. All are progressing well. District still needs to hire three (3) firefighter paramedics. Current list is still active. The Chief Staff will be working with the Board of Commissioners with the new firefighter eligibility list process.
3. Collective bargaining agreement negotiations going well and progressing. Currently in the economic phase of negotiations.
4. Chief Krueger informed the Board that Lt. Paul Schebel, Lt. Craig Gilsinger, and Lt. Ryan Shay have earned and received their OSFM Chief Fire Officer certification after a long and arduous 12-month program.
5. Lt. Tyler Reynolds, FF Alex Nunez and FF Chase Hellinger were nominated for IDPH EMS Hero Award for their actions during an emergency medical / trauma incident.
6. BC Eric Levernier was awarded the 2021 Lt James “Jimmy” Carney Officer of the Year and Lt. Tyler Reynolds was awarded the 2021 Scott Knesley Spirit / Firefighter of the Year.

NEW STATION PROJECT UPDATE: Chief Krueger discussed with the Board

1. Chief Krueger informed the Board that Dewberry Architects and Engineers will meet with Chief Staff on May 27th to assess Station building in order to provide a future proposal.

OLD BUSINESS:

1. None on the agenda or discussed

NEW BUSINESS:

1. After a discussion by Assured Partners Insurance Group Representative Mitch Backes, a motion was made by Trustee Kennedy to approve the 2022-23 Provident Property, Casualty, Crime and Cyber Insurance renewal as presented.
Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried
2. A motion was made by Trustee Hanes to approve the 2022-23 Distribution Plan as presented, seconded by Trustee Kennedy. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried
3. A motion was made by Trustee Kennedy to approve the purchase of a new Horton ambulance for the amount not to exceed \$360,000.00, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried
4. An EMS billing hardship request was discussed per last month’s Board meeting. A motion was made by Trustee Kennedy to approve EMS billing hardship request for an amount of \$1,031.00, seconded by Trustee Hanes.
5. A motion was made by Trustee Kennedy to ratify all past actions by the Board of Trustees’ prior to 5/1/2022, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried
6. A motion was made by Trustee Kennedy to approve the resignation of Curtis Perlman for the Board of Trustees effective 5/3/2022, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Hanes – yes. Motion carried

7. A motion was made by Trustee Kennedy to approve the appointment of Wendy Durkin to fill the open vacancy for Board of Fire Commissioner member, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes.

Motion carried

CLOSED SESSION: A motion was made to enter into closed session at for the purpose of any lawful action and to discuss the to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District (5ILCS 120/2 (c) (1) and Collective Negotiating Matters (5ILCS 120/2 (c) (2) by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes.

Motion carried.

Closed session was entered at 2:39 pm.

At 3:29 pm, a motion was made by Trustee Kennedy, seconded by Trustee Hanes to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes.

Motion carried

ACTION FROM CLOSED SESSION: No actions taken from closed session.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn meeting at 3:31 pm by Trustee Hanes, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes.

Motion carried

Secretary, Board of Trustees (LRFPD)