



**MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES  
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

**July 19th, 2023**

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,  
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Chris Kennedy called the July 19th, 2023, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:01 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy–present;  
Trustee Anthony Hanes – present; Trustee Wendy Meister-present.

Also, in attendance were Chief Tom Krueger, Deputy Scott Knesley, Deputy Chief Mike Brown, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, Firefighter Shayna Schmit, and her family members, and several LRFD members. Quorum present.

Public comment – No comments or questions were made by the present audience.

**MINUTES:** A motion was made by Trustee Kennedy to approve the June 21st, 2023, meeting regular and closed meeting minutes as written, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–yes; Trustee Hanes–yes; Trustee Meister-yes Motion carried.

**TREASURER’S REPORT:** James Howard-Governmental Accounting, reviewed the July 2023 Treasurer’s report with the Board. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

**CURRENT MONTHLY BILLS:** A motion was made by Trustee Kennedy to ratify paid bills for the current month per the Board List of Bills report in the amount of \$423,001.12 seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

**ATTORNEY REPORT:** Attorney Shawn Flaherty advised the Board that a template outline report for the Decennial Committee completed and is forthcoming. Legislation session is over.

**FIRE CHIEF’S REPORT:** Chief Tom Krueger updated the Board on:

1. Chief Krueger informed the Board of the current injury status of two (2) firefighters.
2. The new hire eligibility application is going well with over forty (40) applicants so far.
3. Chief Krueger informed the Board that the District was awarded certificate of achievement for excellence in financial reporting by the Government Finance Officers Association (GFOA)
4. Chief Krueger updated the Board in regard to the current candidates’ (Moskal and Garcia) progress.
5. Chief Krueger informed the Board that Firefighter Jim Spicka announced his retirement from the LRFD after 25 years of honorable service. Jim’s last day will officially be July 31<sup>st</sup> and his retirement ceremony will be held on August 20<sup>th</sup> at 10:30 am (Station 51).

**NEW BUSINESS:**

1. A motion was made by Trustee Kennedy to reschedule the August 2023 Board of Trustees meeting to August 9<sup>th</sup> (2 p.m.), seconded by Trustee Meister. A roll call vote was taken as follows:  
Trustee Kennedy–yes; Trustee Hanes–yes; Trustee Meister-yes. Motion carried.
2. Firefighter Shayna Schmit successfully completed her probationary period. Firefighter Schmit was presented her probation completion certificate and new firefighter helmet shield.

**CLOSED SESSION:** A motion was made to enter into closed session at for the purpose to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5ILCS 120/2 (c) (5), Pending Probable or Imminent Litigation (5ILCS 120/2 (c) (11) and appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District (5ILCS 120/2 (c) (1) by Trustee Kennedy, seconded by Trustee Meister. A roll call vote was taken as follows:  
Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.  
Closed session was entered at 2:24 pm.

Present at the closed session was Chief Tom Krueger; Deputy Chief Scott Knesley, Deputy Chief Mike Brown, Attorney Shawn Flaherty, Trustee Kennedy, Trustee Meister, Trustee Hanes, Ryan Shay, Steve Shetsky, Steve Burnell and AFFI representative Art Thompson.

At 3:52 pm, Ryan Shay, Steve Shetsky, Steve Burnell and AFFI representative Art Thompson. (members of Local 4224) exited closed session.

At 4:29 pm, a motion was made by Trustee Kennedy, seconded by Trustee Hanes to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:  
Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

Open session was opened to the public at 4:30 pm.

**ACTION FROM CLOSED SESSION:**

1. A motion was made by Trustee Kennedy to approve the Fire Chief and District attorney to continue negotiations to purchase the 909 South Milwaukee property (salvage area), seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy – yes; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

**ADMINISTRATIVE ITEMS:**

1. Signature of District documents, as applicable

**ADJOURNMENT:** A motion was made to adjourn the meeting at 4:33 pm by Trustee Kennedy, seconded by Trustee Hanes. A roll call vote was taken as follows:  
Trustee Kennedy – present; Trustee Hanes – yes; Trustee Meister-yes Motion carried.