



**MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

April 19th, 2023

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Anthony Hanes called the April 19th, 2023, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

Roll call attendance was taken as follows: Trustee Chris Kennedy–absent; Trustee Anthony Hanes – present; Trustee Wendy Meister-present. Due to Trustee Kennedy’s absence, Trustee Anthony Hanes was made Trustee President Pro Tempore.

Also, in attendance were Chief Tom Krueger, Deputy Chief Mike Brown, Battalion Chief Eric Levernier, James Howard - Governmental Accounting; IT Coordinator/Project Manager Keith Halfman, Attorney Shawn Flaherty, and several LRFD members. Quorum present.

Public comment – No comments or questions were made by the present audience.

MINUTES: A motion was made by Trustee Meister to approve the March 15th, 2023, meeting minutes as written, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy–absent; Trustee Hanes–yes; Trustee Meister–yes Motion carried.

A motion was made by Trustee Hanes to approve the March 15th, 2023, closed session minutes as written, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy–absent; Trustee Hanes–yes; Trustee Meister–yes Motion carried.

TREASURER’S REPORT: James Howard-Governmental Accounting, reviewed the April 2023 Treasurer’s report with the Board. A motion was made by Trustee Hanes to accept the Treasurer’s report as presented, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – absent; Trustee Hanes – yes; Trustee Meister–yes Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Hanes to ratify paid bills for the current month per the Board List of Bills report in the amount of \$569,120.47 seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – absent; Trustee Hanes – yes; Trustee Meister–yes Motion carried.

ATTORNEY REPORT: Attorney Shawn Flaherty advised the Board that on June 10, 2022, Governor Pritzker signed the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 et seq., into law. This law requires Illinois townships, road districts and township multi-assessment districts to convene a committee to study and report on local government efficiency. Attorney Flaherty discussed that at the May Board of Trustees meeting we discuss certain actions the District must take to begin compliance with this law by no later than June 10, 2023.

Attorney Flaherty discussed that there are many legislation items currently active. Some items include, but not limited to, pension liabilities, property tax freeze bills, workman’s compensation liabilities, minimum sealed bid amount increase to \$30,000, selling of District property, legalizing fireworks, and charging service fees for lift assists.

FIRE CHIEF'S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger informed the Board of the current injury status of two (2) firefighters.
2. The Board of Commissioners will be meeting on April 26th to discuss and finalize new eligibility qualifications and hiring practices for the upcoming new eligibility testing period.
 - a. The tentative date for the new hire testing process is the week of May 15th with intent to hire up to six (6) candidates.
 - b. Two of the four remaining candidates on the new hire eligibility list have stated intent to accept conditional offer of employment. Fire Chief is asking Board of Trustees at April meeting for approval to hire remaining candidates on current eligibility list. Two candidates stated that they will refuse the conditional offer of employment when asked.
3. The 2023-2024 draft budget (distribution plan) has been completed and submitted to the Finance Director. The distribution plan will be reviewed at the April Board of Trustee meeting.
4. Three (3) firefighter paramedic candidates are performing and progressing well.

NEW STATION PROJECT UPDATE:

1. Nothing significant to report.

NEW BUSINESS:

1. A motion was made by Trustee Hanes to approve the Trustee appointment of Jeff Gibson for a three-year term to the LRFPD Pension Board, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–absent; Trustee Hanes–yes; Trustee Meister–yes. Motion carried.
2. A motion was made by Trustee Hanes to purchase two (2) SUVs to replace fire prevention bureau vehicles (budgeted items), seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–absent; Trustee Hanes–yes; Trustee Meister–yes. Motion carried.
3. A motion was made by Trustee Hanes to approve Resolution 22-23-07 (Surplus Equipment). A roll call vote was taken as follows:
Trustee Kennedy–absent; Trustee Hanes–yes; Trustee Meister–yes. Motion carried.
4. A motion was made by Trustee Hanes to approve the Provident Property, Casualty, Crime & Cyber 2023-24 renewal, seconded by Trustee Meister. A roll call vote was taken as follows:
Trustee Kennedy–absent; Trustee Hanes–yes; Trustee Meister–yes. Motion carried.
5. A motion was made by Trustee Meister to approve the Board of Fire Commissioners request to hire the remaining candidates on the current new hire eligibility list, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy–absent; Trustee Hanes–yes; Trustee Meister–yes. Motion carried.

CLOSED SESSION: A motion was made to enter into closed session at for the purpose to discuss the setting of a price for sale or lease of property owned by the public body (5ILCS 120/2 (c) (6), Pending Probable or Imminent Litigation (5ILCS 120/2 (c) (11) by Trustee Meister, seconded by Trustee Hanes. A roll call vote was taken as follows:

Trustee Kennedy – absent; Trustee Hanes – yes; Trustee Meister-yes Motion carried.
Closed session was entered at 2:41 pm.

Present at the closed session was Chief Tom Krueger; Deputy Chief Mike Brown, Deputy Chief Scott Knesley, Battalion Chief Eric Levernier, Attorney Shawn Flaherty, Trustee Hanes, and Trustee Meister

At 3:10 pm, a motion was made by Trustee Hanes, seconded by Trustee Meister to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – absent; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

Open session was opened to the public at 3:13 pm

ACTION FROM CLOSED SESSION:

1. No action was taken from closed session.

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn the meeting at 3:14 pm by Trustee Hanes, seconded by Trustee Meister. A roll call vote was taken as follows:

Trustee Kennedy – absent; Trustee Hanes – yes; Trustee Meister-yes Motion carried.

Secretary, Board of Trustees (LRFPD)