



**MINUTES OF THE REGUAR MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT**

October 20th, 2021

**HELD AT 671 WOODLAND PARKWAY, VERNON HILLS,
VERNON TOWNSHIP, LAKE COUNTY ILLNOIS**

Trustee Chris Kennedy called the October 20th, 2021, meeting of the Board of Trustees of the Lincolnshire-Riverwoods Fire Protection District to order at 2:00 p.m. with the Pledge of Allegiance at the Station 53 (671 Woodlands Parkway) Training Room.

A roll call attendance was taken as follows: Trustee Chris Kennedy – present; Trustee Curtis Perlman – present; Trustee Anthony Hanes – present

Also, in attendance were Chief Tom Krueger; Deputy Chief Scott Knelsey; James Howard, Governmental Accounting; IT Coordinator/Project Manager Keith Halfman and Attorney Shawn Flaherty.

Public comment – Nothing from the present audience.

MINUTES: A motion was made by Trustee Kennedy to approve the September 15th, 2021, meeting minutes as written, seconded by Trustee Perlman. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Perlman – yes; Trustee Hanes – yes. Motion carried.

A motion was made by Trustee Kennedy to approve the September 15th, 2021, closed session meeting minutes as written, seconded by Trustee Hanes. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Perlman – yes; Trustee Hanes – yes. Motion carried.

TREASURER’S REPORT: James Howard, Governmental Accounting, reviewed the October 2021 Treasurer’s report with the Board. James Howard reviewed and discussed with the Board 2021 tax levy. Minutes to reflect that the Fire District will not exceed 5% PTELL limit. A motion was made by Trustee Kennedy to accept the Treasurer’s report as presented, seconded by Trustee Hanes. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Perlman – yes; Trustee Hanes – yes. Motion carried.

CURRENT MONTHLY BILLS: A motion was made by Trustee Kennedy to ratify paid bills for the current month per the Board List of Bills report in the amount of \$875,229.95 seconded by Trustee Hanes. A roll call vote was taken as follows: Trustee Kennedy – yes; Trustee Perlman – yes; Trustee Hanes – yes. Motion carried.

ATTORNEY REPORT: Attorney Shawn Flaherty discussed that Illinois General Assembly was back in session for next two (2) weeks, Open Meetings Act (OMA) electronic meeting permanent ruling clause, redistricting of certain legislative Illinois districts, recent HB220 (modification of supervisor definition) being sent to Governor for approval.

FIRE CHIEF’S REPORT: Chief Tom Krueger updated the Board on:

1. Chief Krueger discussed with the Board new candidate oral interviews completed on October 15th. A total of nineteen (19) candidates completed the oral interview process.
2. Chief Krueger informed the Board that the District’s initial health insurance renewal is 30.8%. The Insurance Committee will be meeting on November 3rd to discuss alternatives.
3. Chief Krueger discussed the recent visit to Pierce (Appleton, WS) to finalize aerial apparatus specifications and to discuss future Heavy Rescue Squad design.

4. Lt. Jeff Gibson will be retiring from the District after 22 years of honorable service. Lt. Gibson's walk out ceremony will be held on November 12th at 10:30am at Station 51.
5. The District (Fire Prevention Bureau) will be increasing service fees January 1st, 2022.
6. IAFF/AFFI Local 4224 will be holding a family picnic on October 23rd from 1100-2pm.
7. Training Division and District members will be conducting trials on SCOTT and MSA SCBA's in order to make purchase decision as result from AFG Regional grant funding.

OLD BUSINESS:

1. None on the agenda or discussed

NEW BUSINESS:

1. Chief Krueger informed the Board that the EMS Division will be purchasing an additional LUCAS mechanical CPR device. The EMS device is a budgeted item.
A motion was made by Trustee Kennedy to the regional Assistance to Firefighters Grant (SCBA and bottles), seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Perlman – yes; Trustee Hanes – yes. Motion carried
2. Chief Krueger discussed the District Fire Prevention Ordinance and the relationship with the village of Lincolnshire. The Village of Lincolnshire requests annually a signed ordinance with the District as it relates to assessing fees, building and fire codes, etc.
3. Chief Krueger discussed and reviewed with the Board the request for proposal (RFP) for a new roof covering for Station 52 (855 Saunders Road, Riverwoods). A motion was made by Trustee Kennedy to approve the RFP (Station 52 new roof), seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Perlman – yes; Trustee Hanes – yes. Motion carried.
4. Chief Krueger asked for permission to request from the LRFD Board of Fire Commissioners to provide name of highest ranked qualified promotional candidate on current LRFD Lieutenant's promotional list in order to fill vacancy caused by retirement. A motion was made by Trustee Kennedy to grant permission to the Fire Chief to request from the Board of Fire Commissioners to provide name of highest ranked qualified promotional candidate on current LRFD Lieutenant's promotional list in order to fill vacancy created by retirement, seconded by Trustee Hanes. A roll call vote was taken as follows:
Trustee Kennedy – yes; Trustee Perlman – yes; Trustee Hanes – yes. Motion carried.

CLOSED SESSION: A motion was made to enter into closed session at for the purpose of any lawful action and to discuss the to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District (5ILCS 120/2 (c) (1), by Trustee Kennedy, seconded by Trustee Perlman. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Perlman – yes; Trustee Hanes – yes. Motion carried.

Closed session was entered at 2:34 pm.

At 2:56 pm, a motion was made by Trustee Kennedy, seconded by Trustee Hanes to exit closed session, and enter into regular open meeting. A roll call vote was taken as follows:

Trustee Kennedy – yes; Trustee Perlman – yes; Trustee Hanes – yes. Motion carried

ACTION FROM CLOSED SESSION: None

ADMINISTRATIVE ITEMS:

1. Signature of District documents, as applicable

ADJOURNMENT: A motion was made to adjourn meeting at 2:59 pm by Trustee Hanes, seconded by Trustee Kennedy. A roll call vote was taken as follows:

Trustee Kennedy – yes. Trustee Perlman – yes; Trustee Hanes – yes. Motion carried