

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
LINCOLNSHIRE-RIVERWOODS FIRE PROTECTION DISTRICT
APRIL 19TH, 2014
HELD AT 671 WOODLANDS PARKWAY, VERNON HILLS, TOWNSHIP OF
VERNON, LAKE COUNTY, ILLINOIS**

The regular meeting began at 9:00 a.m.

Roll call showed the following members to be present:

President Barbara LaPiana

Treasurer Tom Karlson

Secretary Bill Genell

Chief Fred Krueger

D/C Tony Ugaste

D/C Tom Kruger

A/C Bill McCormick

B/C Duane Christensen

B/C Scott Knesley

Dave Gnadt

Recording Secretary Amber Saylor

Attorney Carolyn Clifford

Public Comment

Trustee LaPiana opened the floor for public comment. Trustee LaPiana read a “thank you” letter for the taking care of a walk in patient at Station 52 in March.

Minutes

- 1.) Trustee Genell moved, seconded by Trustee LaPiana to approve the minutes of regular meeting February 15, 2014 as written. Ayes: LaPiana, Genell. Abstain: Karlson. Nays: None. Motion passed.
- 2.) Trustee Karlson moved, seconded LaPiana to approve the minutes of regular meeting March 15, 2014 with amendments to the Current Monthly Bills. Ayes: LaPiana, Karlson. Abstain: Genell. Nays: None. Motion passed.
- 3.) Trustee Karlson moved, seconded by Trustee Genell to approve the destruction of the audio for closed session meetings for February 18, 2012, June 16, 2012 and July 21, 2012. Roll call vote: LaPiana-Aye, Karlson-Aye, Genell-Aye. Nays: None. Motion passed.

Current Monthly Bills

Trustee Genell moved, seconded by Trustee Karlson to approve the current monthly bills for payment. Pre-approved checks numbered 25250-25280 for \$477,262.26 were already issued. Open invoices for \$121,194.66 (#25281-25364). The amount of \$351.46 (#192-194) is paid by FFIB. Roll call vote: LaPiana-Aye, Karlson-Aye, Genell-Aye. Nays: None. Motion passed.

Treasurer’s Report

Trustee Genell moved, seconded by Trustee Karlson to approve the Treasurer’s report. See Balance Sheet by Fund, Actual vs. Budget

YTD, Operating Cost and Cash Position. Roll call vote: LaPiana-Aye, Genell-Aye, Karlson-Aye. Nays: None. Motion passed.

Attorney's Report

1.) None.

Chief's Report

- 1.) Chief Kruger informed the Board that D/C Tony Ugaste will be retiring on June 6, 2014.
- 2.) Chief Kruger informed the Board we are continuing to work on the Disbursement Plan.
- 3.) Chief Kruger informed the Board we are reviewing and updating the Handbook.
- 4.) Chief Kruger informed the Board that the neighbors to the north of Station 52 wrote a letter explaining that our trees were keeping her grass from growing. She then had about 12 feet of our property cleared. Our landscape provider has drafted a letter to the neighbor explaining that they should not have cleared our land without permission, that the grass they have will probably not flourish in that area and if they are interested in anymore landscaping done to our property they can pay for it.
- 5.) Chief Kruger informed the Board that there are issues with Station 52's rear roof peaks. Due to the bad winter there was water damage and mold. We are working on fixing the problem long term.

Old Business

- 1.) Trustee Karlson moved, seconded by Trustee Genell to approve the Strategic Plan with suggested changes to the vision statement and organization chart. Roll call vote: LaPiana-Aye, Karlson-Aye, Genell-Aye. Nays: None. Motion passed.
- 2.) Trustee Genell moved, seconded by Trustee Karlson to approve the renewal of business and liability insurance with Selective and Travlers insurance. Roll call vote: LaPiana-Aye, Karlson-Aye, Genell-Aye. Nays: None. Motion passed.
- 3.) Trustee LaPiana moved, seconded by Trustee Genell to withdraw the previous approval of the remodel of the Station 51 upstairs bathroom. Roll call vote: LaPiana-Aye, Karlson-Aye, Genell-Aye. Nays: None. Motion passed. Chief Kruger informed the Board that we would continue to research and find improvements for the bathrooms.

New Business

- 1.) The recommendation as to who receives the Forrest Dines's Scholarship is put on hold.
- 2.) Trustee Karlson moved, seconded by Trustee LaPiana to approve the TDS phone and T1 contracts. Roll call vote: LaPiana-Aye, Karlson-Aye, Genell-Aye. Nays: None. Motion passed.
- 3.) Trustee Karlson moved, seconded by Trustee Genell to approve the purchase of performance appraisal software for \$3000.00 and an annual hosting fee of \$1200.00. Roll call vote: LaPiana-Aye, Karlson-Aye, Genell-Aye. Nays: None. Motion passed.

Closed Session

Trustee LaPiana moved, seconded by Trustee Genell to enter closed session to discuss personnel issues at 9:55 a.m. Roll call vote: LaPiana-Aye, Karlson-Aye, Genell-Aye. Nays: None. Motion passes. Trustee Karlson moved, seconded by Trustee Genell to exit closed session at 10:58 a.m. Roll call vote: LaPiana-Aye, Karlson-Aye, Genell-Aye. Nays: None. Motion passed.

Adjournment

Trustee Karlson moved, seconded by Trustee Genell to adjourn the meeting at 10:59 a.m. Ayes: Karlson, LaPiana, Genell. Nays: None. Motion passed.

/s/William Genell_____
William Genell